**RESUME**

**M.Arun**

S/O **N.Manikkam**,

No:99 Ocheri Road ,

Melpakkam(vill), Email­-ID: arunmanikama@gmail.com

Parithiputtur(post), Mobile No: 9790871893

Arakkonam-631002.

**OBJECTIVE:**

As a bright ambitious person, I enjoy working in a fast paced, highly motivating position where I can assist others while challenging and expanding my knowledge and understanding of the task at hand. I am seeking a position that will utilize my skills and offer the chance for advancement as well as allow me the opportunity to gain additional skills and experience.

**Technical Skills:**

* Configure alerts and Incident management parameters.
* Basic knowledge in Active Directory and based Backups and Storage.
* Experienced in Windows Server 2003, 2008, 2008R2 & 2012.
* Extensive experience on backup and restore.
* Extensive experience with Failover Clustering, SQL Server Log Shipping, Mirroring & Replication
* Extensive knowledge in Creating Jobs, Alerts, operators, notifications
* Experience in DB Security and T-SQL query
* Implementation of SQL Logins, Roles and Authentication Modes as a part of Security Policies for various categories of users
* Adhere of Life Cycle of ITIL and Client Specific process.
* Strong knowledge in Incident, Change, Problem and Service Management Modules.
* Conduct internal handshake discussions with Team to build strong Environment.
* Prepare Shift Roasters periodically and balance team availability for continue operations.
* Documenting all the Major Incidents and changes along with their solutions, sharing.
* Preparing Root Cause Analysis RCA on Critical issues and repeated incidents.
* Responsible for handling ITSM (Incident, Service Requests and Change Requests)
* Managing database disk space and co-ordination with internal teams (Storage, Backup, Security and Network)

**Roles and Responsibilities:**

* Evaluate Error logs in Windows Event viewer, SQL Server Log, Activity monitor and Performance Monitor to determine and resolve various SQL Server issues.
* Windows Infra Monitoring and Health Check Also Space Management.
* Creating and maintaining database files, Transactional log files
* Active directory based provide user and group level permission.
* Managing and upgrading Active Directory & GPOs
* Regular Security and Critical patch updates done in Windows servers using WSUS and SCCM
* Addition, Deletion of user accounts in Active Directory
* File server setup and Folder access permissions provision and removal & monthly auditing
* Taking System State and image backup at regular frequency.
* Configuring and Managing Printer Servers and assigning via Group Policy
* Regular Antivirus updates are pushed to all laptops via Online Bit Defender Full & Partial Scans.
* Malware and AV version updates daily check and fixtures on any vulnerabilities
* Blocking of sites based on categories in AV and Firewall and USB Storage devices block setup.
* Daily Health check of ISP network bandwidth, Firewall and all other Network devices
* Developed Backup strategies for Database Recovery.
* Ensuring High Availability using Technologies like DB mirroring, Log shipping.

***As a Team Lead:***

* To Delegate duties to team members
* Managing the direction of the task and applying the goal paths
* Provide guidance and instructions to team when necessary
* Monitor the attendance of the members
* Handle team strength of 4 members

***Audit Reports:***

* Preparing Evidence reports as per the ISO manual procedures Monthly and Quarterly
* 3 way check reports of Users list across AD, Email list, Biometric users list
* Creation of Change Management, SOPs and Highly Restricted Zone entries and exit
* Incident report tracking and Root Cause Analysis reports analyzed and created & maintain

**Professional Experience:**

**Tianjin Tianshi India pvt ltd.**

SQL Admin:

IT-Executive (SQL DBA) -Nov-2013 to May 2016

IT- Senior Executive (SQL DBA & MIS Operation) May 2016 to June 2021

IT- Supervisor (IT Team Lead, Admin, SQL DBA & MIS Operation) From June 2021 to till date.

**MMC InfoTech solution.**

Data Analysis Trainee from Jan - 2013 to 20-Nov-2013 in

**EDUCATIONAL QUALIFICATION :**

Graduate : B.E (C.S.E)

Institution : Sakthi Engineering College, Thiruninravur.

Year of Passing: 2012

Percentage : 68%

Diploma : Diploma in C.S.E

Institution : Sri.Krishna Polytechnic College, Arakkonam.

Year of Passing: 2009

Percentage : 86%

H.S.C : GOVT A.D.W Boys Hr Sec School Arakkonam.

Year of Passing : 2007

Percentage : 54%

**PERSONAL PROFILE:**

**Name                     :** M.Arun

**Father’s Name       :** N.Manickam

**Date of Birth          :** 20 / 06 / 1990

**Sex                            :** Male

**Nationality             :** Indian

**Marital status        :** Married

**Language known  :** Tamil, English & Telugu

Passport Number :

**DECLARATION**

          I here declare that the information furnished above is correct to the best of my knowledge

Place : Chennai                                                yours sincerely

Date   :                                                      (**Arun.M)**